

ADCA-(ADVANCE DIPLOMA IN COMPUTER APPLICATION)

Eligibility-10+2 Level

Duration-12 Month

SYLLABUS

1. FUNDEMENTAL OF INFORMATION TECHNOLOGY

2. DISK OPERATING SYSTEM

3. WINDOW 07 AND WINDOW-10

4. WORDPAD

5. MS PAINT

6. MS WORD 2007

7. MS EXCEL 2007

8. MS POWER POINT 2007

9. COREL DRAW 12

10. ACCOUNTING TALLY ERP 9 WITH GST

11. PHOTOSHOP 7

12. INTERNET AND E-MAIL

Fee Stucture

Admission fee - 300

Monthly fee - 500

Exam fee - 300

Total fee - 6600

DOCUMENTS

2. 10-2 MARKSHEET

3. PHOTO 3

1. ADDRESS PROOF

(AADHAR CARD)

STUDENT CARRIER COMUTER INSTITUTE